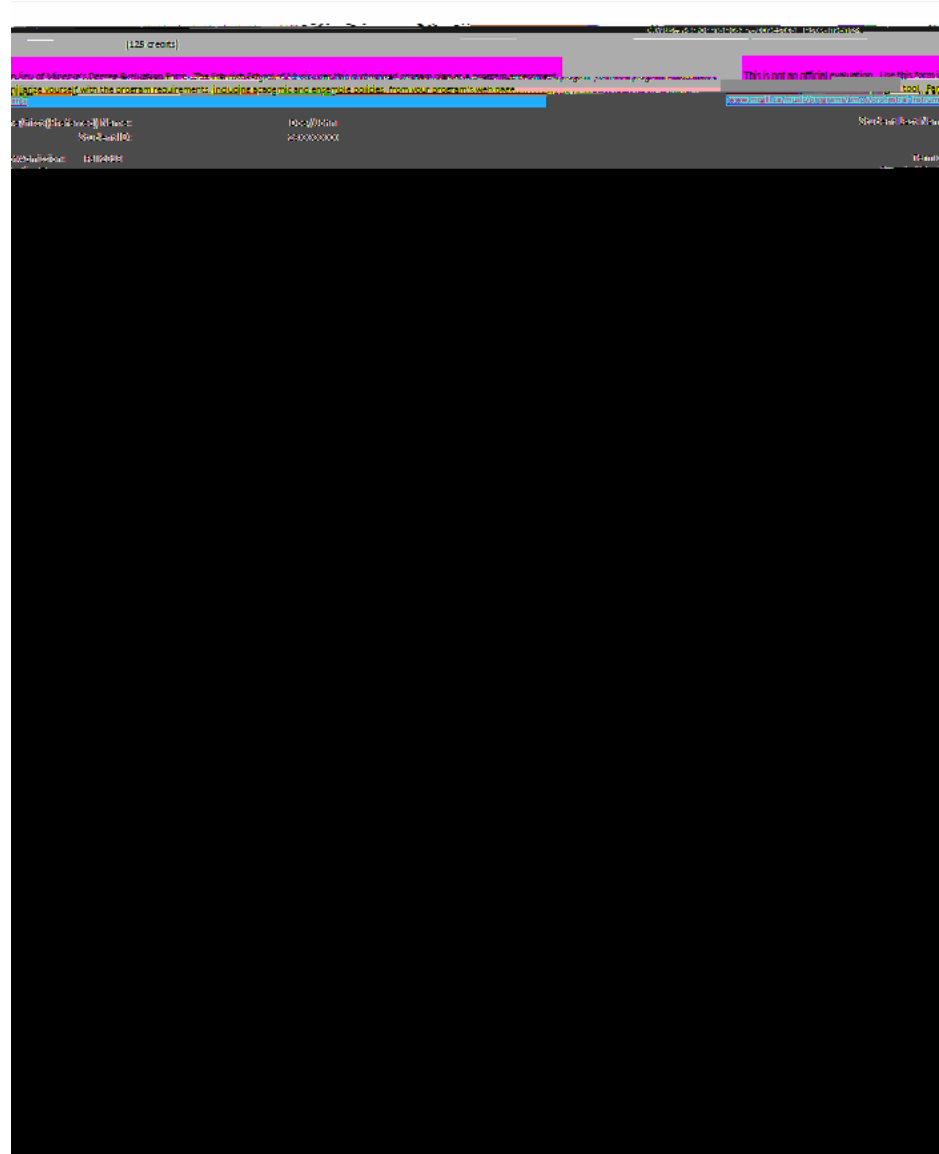


MAIN TOPICS

Personalized Program Audit (PA)

- f* Log into <https://office.com> using your McGill Username and Password
- f* Once you are in the Office 365 portal, you should see an excel file as a shared document in the Cloud Drive with your Last Name_PREFERRED First Name_Program
- f* This is your Personalized Program Audit (PA)
- f* You can download the document to your hard drive so you can make changes on your study plan.
- f* For advising and graduation review purpose, we will always refer to the PA that is saved in McGill's One Drive.



Transfer Credits

- f* Admitted from Cegep / Transfer Students / IB Diploma
 - Exempt from one year of practical instruction and ensembles
 - Elective transfer credits, e.g. FREN 1XX (6 cr)
 - Music History exemption– if completed similar course(s) at Cegep or university, or pass RCM Level 10 History exam

- f* Must provide official transcripts or proof of DEC completion to validate the transfer credits. Otherwise, transfer credits will not be recorded on your McGill transcripts.

- f* Send e-transcripts to officialschooldocs@mcgill.ca
Or by mail: McGill University
Enrollment Services, Student Records
3415 McTavish St., Room MS 13
Montreal, Quebec
H3C 0C8, Canada

How To Interpret Placement Exam Results

- f* If you see a note “EXEMPT” or “TRNS” next to a course on your PA, you need not take the course.
- f* You receive credits for courses with “EXEMPT” or “TRNS” notation and are not required to replace these credits by taking other courses.

Which courses should I register for if I don't receive any transfer credits or course exemptions?

Register for courses shown on the sample first year course plan for your program.

e.g. B.Mus. Performance – Orchestral Instruments



I receive exemptions for a few core theory, musicianship or jazz courses in my program. What should I do?

Refer to the registration reference document on the Placement Exam website for suggestions on which courses to register for based on the course exemptions you have received.

https://www.mcgill.ca/music/resources/undergraduate/new_students/placement_exams



Questions about placement exam results?

Consult with Area Coordinators.

Subject	Area Coordinator	Email
Theory (MUTH)	Prof. Christoph Neidhofer	christopher.neidhofer@mcgill.ca
Musicianship (MUSP except MUSP 123 & MUSP 124)	Prof. Justin Mariner	justin.mariner@mcgill.ca
Jazz (MUJZ), incl. MUSP 123 & MUSP 124	Prof. Joe Sullivan	joe.sullivan@mcgill.ca

• QUE TI O NISS?

REGISTRATION

The music course you would like to register for is full or has a program/major restriction?

Request special permission to take a course which has a program Restriction?

Submit a:

Course Permit/Override Form

(only for courses offered by the Schulich School of Music;
cannot use this form for courses offered by other faculties)

<https://www.mcgill.ca/music/resources/undergraduate/forms>

Ensembles

Not sure which ensembles you can register or audition for?

Need guidance on a program's ensemble policy?

You can find detail information about ensemble options and policy on this website.

Ensembles (cont.)

- For most ensembles, you need to first audition.

- Dates and repertoires for ensemble auditions:

<https://www.mcgill.ca/music/ensembles/auditions>

-

Program Requirements

- f* Refer to your program's web page for detail about the program requirements, performance exam requirements, ensemble requirements, etc.
- f* ALWAYS refer to the Program Audit (PA) which Student Affairs Office updates to keep track of your program progress.

DO NOT USE myProgress on MINERVA to monitor your progress in your admitted program. MyProgress is not yet adapted for music programs so you should use PA to keep track of your program requirements.

Minimum grades

- f* Dependent on your program.
- f* Minimum grade policy for your program is printed on PA
- f* You will be placed on academic probation if you do not obtain the minimum grade required for specific courses in your program.
- f* Must attain a CGPA of 2.0 or higher to remain in satisfactory academic standing.

Minimum credits

- f* You can register up to a maximum of 18 credits per semester.
- f* To be considered full -time, must register for at least 12 credits in a given semester.
- f* You must register for at least 27 graded credits in fall and winter terms combined to be considered for in- course scholarships. S/U and summer courses are excluded from credits earned for scholarship consideration.
- f* Pay very close attention to the criteria for scholarship renewal if you receive a renewable scholarship, such as Schulich Scholarship, Student Excellence Award, etc.

Music History

- f* All B.Mus. program except jazz performance: 4 MUHL courses
MUHL 186 or [MUJZ 187 for Faculty Jazz students]
MUHL 286
Two complementary music history at 300- level
Note: Composition, Piano and Voice programs have specific MUHL requirements.

- f* B.Mus. Jazz Performance: 3 Music History courses
MUJZ 187
MUHL 286
MUJZ 493

- f* All L.Mus. programs: 2 MUHL courses only
MUHL 186
MUHL 286

Complementary Performance (9 credits)

For these program only:

B.Mus. Performance Orchestral (String, Woodwind, Brass)

B.Mus. Voice Performance

f You can consider taking these courses from second year onwards.

f At least two years to complete the complementary performance credits.

f Popular complementary performance (mostly MUPG) courses:

Orchestral Excerpts

String/Woodwind/Brass Pedagogy

Special Performance Projects

Music Performance Strategies

Beethoven Orchestra

Voice Coaching (voice performance students only)

Electives

- f* Non-Music Electives
- Music Electives
- Free Electives

- f* Any music course that is not a required course in a student's program can be counted as a free and/or music elective in a B.Mus. program subject to prerequisite and course restriction.
- f* Elective lesson credits (MUIN 110, 111, 210, 211) accumulated above the minimum may be applied as free and/or music elective credits. See Elective lessons for detail.
- f* https://www.mcgill.ca/music/resources/undergraduate/practical_instruction_muin_courses/elective_lessons
- f* Ensemble credits accumulated above the minimum may be applied as free electives, up to a maximum of 2 MUEN credits in BMus Performance program. No MUEN credit limit towards electives for BMus programs in non-performance stream, such as BMus Faculty, BMus Faculty Jazz, BMus/BEd, BMus Comp, BMus History.
- f* Cannot take MUAR courses for credits towards B.Mus. or L.Mus. [Exception: MUAR 201 is counted as elective if you have been recommended to take this course.]
- f* May flag a course for Satisfactory/Unsatisfactory (S/U) option when taking a non-music elective course; must indicate S/U option when adding the non-music course on Minerva before the add/drop deadline. S/U grade is not factored into TGPA or CGPA, nor accounted for scholarship credits.

Performance Exams

Practical exams are also known as Performance exams [MUIN 283, MUIN 282, MUIN 382 or MUIN 482 for BMus].

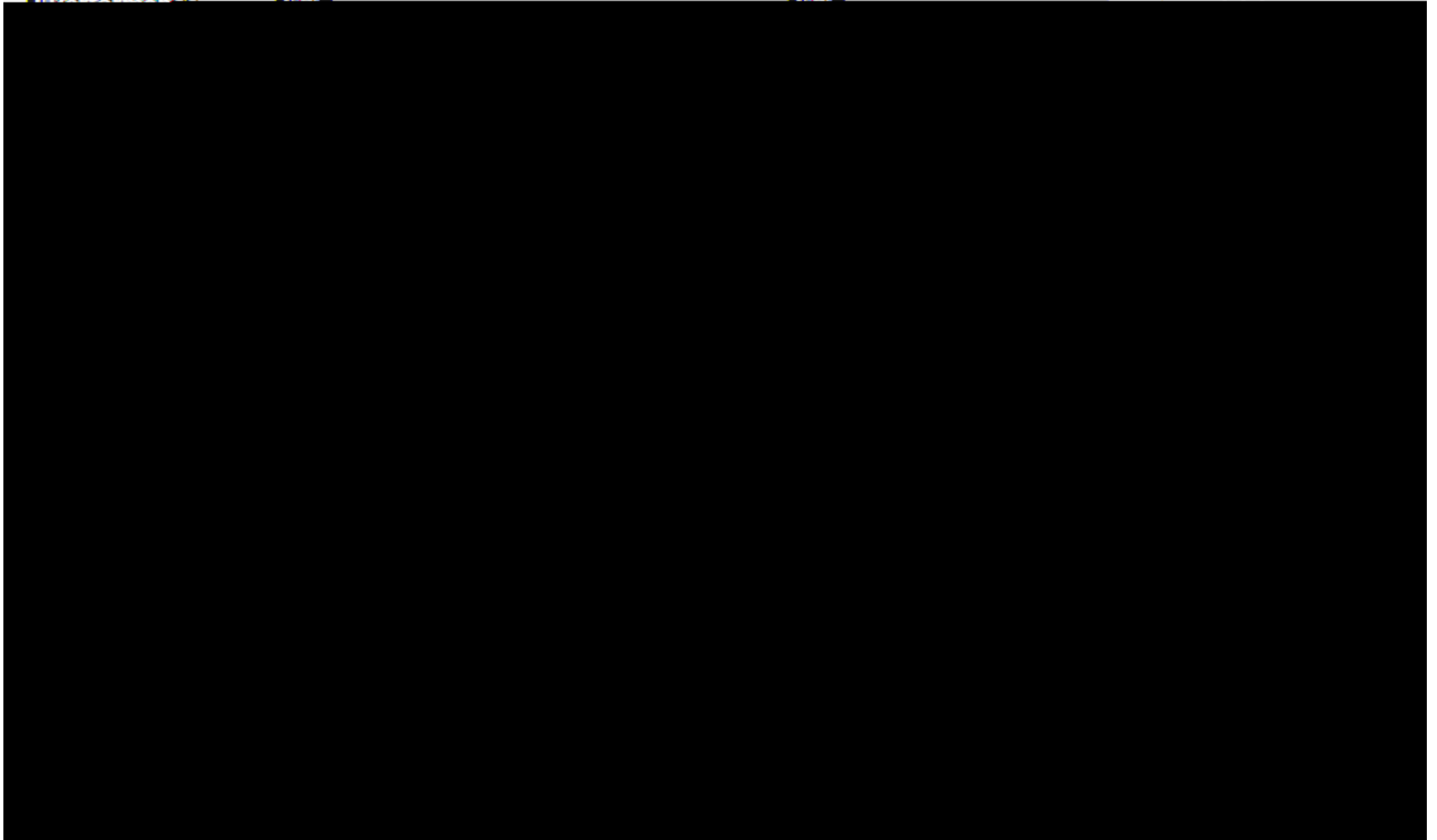
Practical exam requirements and application details can be found by clicking the “Exams” icon on your program web page.

Two Main Application Periods:

1. Early to mid -October
– for practical exams scheduled in December
2. Early to mid -February
– for practical exams scheduled in April

Lesson Quota

Maximum Number of Years of Practical Experience			
Academic Programs	Skills/Qualifications	Years	Academic Programs
	on Academic Entrance Qualifications	Performance Problems	Composition/ Education/ Faculty/ Faculty
			Java/ History/ Other programs



Written Final Exams

f <https://www.mcgill.ca/exams/dates>

f Fall Final Exam Period: around 2nd and 3rd week in December

f Winter Final Exam Period: around last two weeks in April

DO NOT MAKE TRAVEL PLANS BEFORE KNOWING THE FINAL EXAM DATES!

TRAVEL PLANS DO NOT CONSTITUTE AS VALID REASONS FOR DEFERRALS.

STUDENTS ARE NOT PERMITTED TO WRITE FINAL EXAMS AT AN EARLIER DATE.

Next Orientations

Welcome Orientation Day 1

Date: Tuesday, August 20, 2024

Time: 9:30 am to 11:00 am

Location: Tanna Schulich Hall, 527 Sherbrooke St. West

Welcome Orientation Day 2

Date: Wednesday, August 21, 2024

Time: 10:30 am to 12:30 pm

Location: Wirth Lobby, 527 Sherbrooke St. West

Detail orientation program information:

<https://www.mcgill.ca/music/resources/undergraduate/new-students/orientation>

Meeting with Area Coordinators

Program specific meetings with your Program's Area Coordinator alongside new students in the same program.

Meeting time and date posted on Music's Orientation website.

https://www.mcgill.ca/music/resources/undergraduate/new_students/orientation -

Upcoming Important Dates

- Tues. & Weds, Aug 20 & 21, Welcome Orientation 1 & 2
- Weds., Aug 28: First Day of Class
- Tues., Sep 10: Add/Drop deadline
Courses dropped before the deadline will not appear on transcript.
Last day to declare a non-music course for S/U on Minerva.
- Tues., Sep 17: Course Withdrawal with refund deadline
- Tues., Oct 29, Tues: Course Withdrawal with NO REFUND deadline

Courses withdrawn after Sep 10 will have “W” on transcript.
This grade does not affect CGPA.

More questions? Email studentaffairs.music@mcgill.ca