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2 The University

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2.1 The University

McGill University is one of Canada's best-known institutions of higher learning and one of the country's leading research-intensive universities. With students coming to McGill from about 150 countries, our student body is the most internationally diverse of any medical-doctoral university in Canada.

2.2 History

The Hon. James McGill, a leading merchant and prominent citizen of Montreal, who died in 1813, bequeathed an estate of 46 acres called Burnside Place together with £10,000 to the “Royal Institution for the Advancement of Learning” upon condition that the latter erect “upon the said tract or parcel of land, an University or College, for the purpose of education and the advancement of learning in this Province”; and further upon condition that “one of the Colleges to be comprised in the said University shall be named and perpetually be known and distinguished by the appellation of ‘McGill College‘.”

At the time of James McGill's death, the Royal Institution, although authorized by law in 1801, had not been created, but was duly instituted in 1819. In 1821 it obtained a Royal Charter for a university to be called McGill College. Further delay was occasioned by litigation, and the Burnside estate was not acquired until March 1829. The Montreal Medical Institution, which had begun medical lectures at the Montreal General Hospital in 1822, was accepted by the College as its Faculty of Medicine in June 1829. After further litigation, the College received the financial endowment in 1835 and the Arts Building and Dawson Hall were erected. The Faculty of Arts opened its doors in 1843.

Progress, however, was slow until the 1821 Charter was amended in 1852 to constitute the members of the Royal Institution as the Governors of McGill College. Since that time the two bodies have been one. It was first called “The University of McGill College” but in 1885 the Governors adopted the name “McGill University.” Even after the amended charter was granted, little advance was made until 1855 when William Dawson was appointed Principal. When he retired 38 years later, McGill had over 1,000 students and Molson Hall (at the west end of the Arts Building), the Redpath Museum, the Redpath Library, the Macdonald Buildings for Engineering and Physics, and a fine suite of medical buildings had been erected.

Since then the University has continued to grow vigorously. In 1884 the first women students were admitted and in 1899 the Royal Victoria College was opened, a gift of Lord Strathcona, to provide separate teaching and residential facilities for women students. Gradually, however, classes for men and women were merged.

In 1905 Sir William Macdonald established Macdonald College at Sainte-Anne-de-Bellevue, as a residential college for Agriculture, Household Science, and the School for Teachers. Those components have since become the Faculty of Agricultural and Environmental Sciences, which includes the School of Dietetics and Human Nutrition, on the Macdonald Campus, and the Faculty of Education, located on the downtown campus. The University's general development has been greatly facilitated by the generosity of many benefactors, and particularly by the support of its graduates, as regular public funding for general and capital expenditures did not become available until the early 1950s. Since that time government grants have become a major factor in the University's financial operations, but it still relies on private support and private donors in its pursuit of excellence in teaching and research.

The University now comprises 11 faculties and 10 schools. At present over 32,000 students are taking credit courses; one in four is registered in Graduate Studies.

The University is also active in providing courses and programs to the community through the School of Continuing Studies.

2.3 Incorporated and Affiliated Colleges

INCORPORATED COLLEGE

Royal Victoria College
3425 University Street, Montreal, QC H3A 2A8

The Royal Victoria College, a non-teaching college of McGill University, provides residential accommodation both men and women in a co-education environment.

AFFILIATED THEOLOGICAL COLLEGES

Montreal Diocesan Th eological College
3473 University Street, Montreal, QC H3A 2A8

Principal: J. M. Simons; B.A.(Bishop's), S.T.B.(Trin. Coll. (Tor.)), Ph.D.(G'town)

Presbyterian Coll ege of Montreal
3495 University Street, Montreal, QC H3A 2A8

Principal: J. Vissers; B.A.(Tor.), M.Div.(Knox, Tor.), Th.M.(Princ.), Th.D.(Knox, Tor.)

United Theological College of Montreal
3521 University Street, Montreal, QC H3A 2A9

Principal: P. Joudrey; B.A., M.Div.(Acad.), D.Min.(Andover Newton)

The above three colleges train students for the ministry and grant certificates for ordination but they have remitted their degree-granting powers, except with respect to the M.Div. and honorary doctorates, to the University.

2.4rrpy

The Chancellor is presiding officer of Convocation and of joint sessions of the Board of Governors and the Senate.

The Chair of the Board of Governors is President of the Royal Institution for the Advancement of Learning.

The Principal and Vice-Chancellor is the chief executive officer of the University, appointed by the Board of Governors after consultation with a Statutory Committee to Nominate a Principal. The Principal is, ex officio, Chair of Senate.

The Senate is the highest academic authority of the University and has control over admission, courses of study, discipline, and degrees. The regulations of Senate are executed by the various faculties and schools, which also carry primary responsibility for the educational work of the University.

2.5 Recognition of Degrees

The Royal Institution for the Advancement of Learning (McGill University) is a publicly funded institution and holds a Royal Charter dated 1821 (amended in 1852) as well as being incorporated under the laws of the Province of Quebec.

McGill University was a founding member of the organization which evolved into the current Association of Universities and Colleges of Canada (A.U.C.C.) in which it remains very active. In addition, McGill University is a member of the American Association of Universities (A.A.U.). It is also a member of the Association of Commonwealth Universities and the International Association of Universities. Its undergraduate, professional and graduate degrees, including doctorates in a full range of disciplines, have been recognized by educational, government and private organizations worldwide for decades.

All of McGill's degree programs are approved by the Quebec Ministère de l'Éducation, du Loisir et du Sport (MELS) and the Conférence des recteurs et des principaux des universités du Québec (CREPUQ).

2.6 Governance

2.6.1 The Visitor

The Governor General of Canada
His Excellency The Right Honourable David L. Johnston

2.6.2 Board of Governors

Stuart (Kip) Cobbett; B.A., B.C.L.(McG.)
Chair

H. Arnold Steinberg; C.M., B.Com.(McG.), M.B.A.(Harv.), LL.D.(McG.) Chancellor

Heather Munroe-Blum; O.C., O.Q., B.A., B.S.W.(McM.), M.S.W.(W. Laur.), Ph.D.(N. Carolina)
Principal and Vice-Chancellor

Members
Gerald Butts; B.A., M.A.(McG.)
Roshi Chadha
Peter Coughlin; B.Com.(Car.), M.B.A.(Western)
Ronald Harry Critchley; B.A.(C'dia-Loyola), M.A.(York)
Lili de Grandpré; B.A.(Western), M.B.A.(McG.)
Darren Entwistle; B.Econ.(C'dia), M.B.A.(McG.)
Kathy Fazel; B.Com.(McG.)
Morna Flood Consedine; B.A.(C'dia), M.Ed., D.Ed.(McG.)
Daniel J. Gagnier; B.A.(Loyola), M.A.(McG.), Ph.D.(ANU)
Claude Généreux; B.Eng.(McG.), M.A.(Oxf.)
David N. Harpp; A.B.(Middlebury), M.A.(Wesl.), Ph.D.(N. Carolina)
Kenneth Hastings; B.A., Ph.D.(McG.)
Samuel Minzberg; LL.B.(McG.)
Gary Pekeles; B.Sc., M.Sc.(McG.), M.D.,C.M.(Baylor)
Amir Raz; M.Sc., Ph.D.(Hebrew)
Michael Richards; B.A., B.C.L.(McG.)
Martine Turcotte; B.C.L./LL.B.(McG.), M.B.A.(London Business School)
Thierry Vandal; B.Eng., M.B.A.(Montr.)
Ann Vroom; B.A.(McG.)
Allan Youster

Student Representatives
Students' Society of McGill (1)
Post-Graduate Students' Society of McGill (1)
Observers
McGill Association of Continuing Education Students (1)
Macdonald Campus Students' Society (1)

2.6.3 Members of Senate

Ex-officio
The Chancellor
The Chair of the Board of Governors
The Principal and Vice-Chancellor
The Provost, Deputy Provost, and the vice-principals
The deans of faculties
The Dean of Continuing Studies
The Dean of Graduate and Postdoctoral Studies
The Dean of Students
The Dean/Director of Libraries

Elected Members
63 members elected by the faculties, the University Libraries, the Board of Governors, and administrative and support staff.
Medical Residents or Postdoctoral Scholars Group (1)
Student Members (19)

2.7 Administration

H. Arnold Steinberg; C.M., B.Com.(McG.), M.B.A.(Harv.), LL.D.(McG.)
Chancellor

Heather Munroe-Blum; O.C.,

Michael Di Grappa; B.A.(C'dia), M.P.P.A.(Col.),
M.A.(Harv. Business School)
Vice-Principal (Administration & Finance)

Lynne B. Gervais; B.A.(C'dia)
Associate Vice-Principal (Human Resources)

Jim Nicell; B.A.Sc., M.A.Sc., Ph.D.(Windsor), P.Eng.
Associate Vice-Principal (University Services)

Marc Weinstein; B.A., B.C.L., LL.B.(McG.)
Vice-Principal (Development & Alumni Relations)

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International English Language Testing System (IELTS)
A band score of 6.5 or better.

University of Michigan English Language Test (MELAB)
A minimum mark of 85%.

Advanced Placement Internationa l English Language (APIEL)
A minimum score of 4.

3.1.7 Email Communication

All students are assigned a McGill Email Address (usually in the form of firstname.lastname@mail.mcgill.ca) and are given a McGill email mailbox. You can view your McGill Email Address and set your McGill Password on Minerva ( ), under the Personal Menu.

Email sent to your McGill Email Address is an official means of communication between McGill University and its students. As with all official University communications, it is your responsibility to ensure you read and act upon University emails in a timely fashion. If you choose to forward University email to another email mailbox, it is your responsibility to ensure that the alternate email mailbox is valid.

You should read and familiarize yourself with the Code of Conduct for Users of McGill Computing Facilities and Email Communications with Students policies found under Information Technology on the University Secretariat website at . For more information on email for

Students will receive details of the immunization requirements with their acceptance package

3.2.5.2 “Preferred First Name”) in person at Service Point, 3415 McTavish Street, Montreal, Quebec, H3A 1Y1.

3.3 Registration / Student Records / Exams

The information contained in this section applies to the University in general; students are advised to consult the appropriate faculty or school section for academic policies and regulations specific to their programs.

Note:

New, Readmitted, and Re turning Students (Fall): You may register late via Minerva from Friday, September 2 until Tuesday, September 13 with the payment of a late registration fee of $150 ($75 for Special Students).

New and Readmitted Students (Winter): You may register late via Minerva from Tuesday, January 10 until Tuesday, January 24 with the payment of a late registration fee of $150 ($75 for Special Students).

Special Late Registration: If you cannot register online during the late registration period, usually due to late admission, you may receive special permission to register in person. This information is included with your letter of acceptance.

3.4.7.3 Late Payment Fees

If you have an outstanding balance greater than $100 on your account at the end of October (end of February for the Winter term), you are charged a late payment fee of $50 over and above interest.

3.4.7.4 Guest Access on Minerva

You may choose to give access privileges to a guest on Minerva. These privileges include viewing e-bills/account summaries, tax receipts and e-payment.

The web page describes how to set up this access. You need to provide certain information about the individual you want to access your fee-related information. The guest will be contacted by email and provided with a link to use within a designated time period.

You can cancel guest access privileges at any time.

Note that Service Point staff may respond to questions from your authorized guest regarding the information to which they have been given access.

If you do not want to give a guest access privileges to Minerva, you can enter an alternative student billing email address on Minerva to which Student Accounts will send a copy of the monthly e-bill notification. However, if someone has been granted access as a guest and their guest email is the same as a student billing email address, the University will deactivate the student billing email address in order to only notify your guest about the billings once.

You should NOT share your PIN (personal identification number) with anyone, including a guest on Minerva. Guest Access allows your guest to view your account information without knowing your PIN.

3.4.8 Fees and Withdrawal from the University

If you decide not to attend the term(s) in which you are registered, you must officially withdraw from the University in accordance with section 3.3.9 “Regulations Concerning University Withdrawal”. Otherwise, you are liable for all applicable tuition and other fees.

If you use Minerva to drop your last course between September 1 (January 1 for the Winter term) and the end of the withdrawal period with full refund, you will be deemed withdrawn from the University. You are automatically charged a registration cancellation fee of $200 (or your registration deposit fee, whichever is higher) to cover administrative costs of registration.

If you stop attending classes without dropping your courses, you are liable for all applicable tuition and other fees. See section 3.3.9 “Regulations Concerning University Withdrawal”.

3.4.8.1 Fee Refund Deadlines

The deadline dates for course refunds are independent of the deadline dates given for withdrawal from courses.

Fall Term - up to and including September 20:
Returning students - 100%* refund (less registration cancellation fee of $200 in the case of complete withdrawal).
New students - 100%* refund (less registration deposit or $200, whichever is higher).

Fall Term - after September 20:
No refund.

Winter Term - up to and including January 31:
Returning students - 100%* refund (less registration cancellation fee of $200 in the case of complete withdrawal).
New students - 100%* refund (less registration deposit or $200, whichever is higher).

Winter Term - after January 31
No refund.

3.4.8.2 Refund Procedures

You are not usually automatically refunded your credit balance as many students choose to keep the balance on account for use for a future term. You may, however, request your credit balance to be refunded at any time, generally after the course withdrawal with full refund period has passed. For directions on requesting your refund, please see .

3.4.9 Other Policies Related to Fees

3.4.9.1 Overdue Accounts

All tuition and fees assessed by the University must be paid in full or arrangements must be made to settle the debt.

Students' accounts are considered delinquent if they are not paid in full within 60 days after the bill is issued. McGill places a financial hold on these accounts, preventing students from obtaining official academic transcripts and from accessing Minerva for any registration functions.

Interest: Interest is charged on overdue balances at the monthly rate of 1.24%, multiplied by the balance outstanding at the end of the month (14.88% annually). The rate is evaluated each Spring, and then is set for the following academic year.

Note: You should regularly verify your account balance on Minerva.

The University has no obligation to issue any transcript of record, award any diploma, or re-register a student if you do not pay your tuition fees, library fees, residence fees or loans by their due date.

Information for Registered Students
If you register for a term but still owe amounts from previous terms, you must either pay your account or make payment arrangements with the Student Accounts Office before the end of the course add/drop period. If you have financial difficulty, first contact the Student Aid Office (Brown Student Services Building, Room 3200; 514-398-6013) to discuss the possibility of obtaining financial aid.

If you fail to pay the previous term's fees or to make arrangements to settle your debt prior to the add/drop deadline, the University will cancel your registration in the current and subsequent terms.

Information for Students Who Are No Longer Registered
When students fail to settle their debt or reach a suitable payment arrangement, or fail to provide the Student Accounts Office with up-to-date contact information, the University refers these delinquent accounts to a collection agency. If neither the University nor the collection agency is able to collect on the account, the University reserves the right to have the student reported to a credit bureau. You should be aware that the University is entitled to use all legal means to obtain payment and that students are responsible for all costs associated with such actions.

Cancelling Registration for Non-Payment
In accordance with the fee policy stated in section 3.4.9.1 “Overdue Accounts”, the Student Accounts Office will make all reasonable efforts to notify you if your account is delinquent, or if you owe more than $100 from the previous term, before the University cancels your registration for non-payment. The cancellation is effective the last day of the add/drop period unless you settle the account or make payment arrangements with the University by then. If you pay or make payment arrangements with the Student Accounts Office after the add/drop deadline and you want the University to reinstate your registration for the current or subsequent term(s), you must complete the Request for Reinstatement form ( ) and submit it to the Student Accounts Office, which will forward it to Enrolment Services for approval and processing. Your fee account will be charged $150 (Reinstatement Penalty) for processing of the re-enrolment.

3.5.3.1 Other Grades

1. Ask to be assigned a grade based only on the grades earned for your work submitted up to, but not including, the final exam.

   The grade earned is calculated by adding the grades obtained on the individual pieces of work and a grade of 0 for the portion of the final grade allocated to the final exam. This option is not available if the professor stipulated in the course outline that the final exam is a required part of the evaluation.
2. Request a deferred exam, if you have the appropriate reasons and documentation.
3. Apply for a supplemental exam if permitted by your faculty.

You must request option 1) no later than four months after the end of the examination period of the original course.

You must request option 2) by the faculty deadlines as indicated in the section Final Examinations: Deferred Examinations in the Programs, Courses and University Regulations publication available at .

You must request option 3) by the faculty deadlines as indicated at .

If you wish to appeal a J grade, yo

Note for Physical and O ccupational Therapy: Grades of S/U are not applicable.

3.5.4 Unexcused Absences

All students who miss a final exam are given a J grade. You then have the following options:

9. Individual faculties may propose variations in these regula-

- Most undergraduate scholarships and awards are granted on the basis of the combined GPA for the Fall and Winter terms (i.e., your sessional GPA), or a ranking in the top 5% of the faculty, subject to the faculty's budget. Applications are not required unless specifically indicated in the terms of an award.
- To be considered for in-course awards and/or the renewal of entrance scholarships, you must complete at least 27 graded credits in the regular academic year. Courses completed under the Satisfactory/Unsatis

2. you are in the top 10% of the faculty's graduating class of students; this calculatio

To request a translation of a diploma: McGill can provide you certified English or French translations of your diploma as required, free of charge. Please send us a written request specifying the degree to be translated and how many copies you need. You should ensure to include your complete name, address, date of birth and signature. You must allow at least a week for processing and mailing. Note that translated diplomas are not sent by fax or email.

3.8.6 Aegrotat Standing and Degree at McGill University

Aegrotat standing is awarded in rare cases where a student, based on serious medical or similar evidence, is unable to complete course requirements within a reasonable time, or at all.

At McGill, this designation is currently applied toward the end of a student's degree program resulting in the awarding of an aegrotat degree. An aegrotat indicator of 'Y' at graduation signifies that -1.1259 0 TD -.00ding o to cois medicao2 -1.125ranslated

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4.1 Undergraduate Advising

McGill offers students access to a variety of advisers, mentors and counselors with different skills, expertise, and levels of authority. To help determine whether you need to speak to a faculty adviser, departmental/school adviser, professor/lecturer or peer adviser, see
and
.

4.1.1 Advising and the University Mission

The Mission Statement of the University expresses the commitment to offer students the best education available. An essential component of this is the advising process. Because advising takes place in many ways and locations at McGill, it is important that you learn about the different types of advisers (see) and how they can help you reach your goals.

4.1.2 The Role of Student Advising

Your active participation in the advising process is essential for accessing the full range of academic opportunities during your studies. You must be proactive in seeking meetings with various advisers, professors, and counsellors to ensure that you receive the advice you need to formulate a personal plan of study and to meet your academic goals. While advisers are there to provide you with guidance, you are ultimately responsible for meeting your degree or diploma requirements. It is your responsibility to learn the rules and regulations of the University, your faculty, and your program. With your cooperation, advisers and counsellors will assist you throughout your undergraduate studies.

4.1.3 Types of Advising and Advisers

While at McGill, you have access to a variety of advisers, mentors and counsellors who have different skills, expertise, and levels of authority. You can talk about your situation freely with your advisers; they will respect your wish for confidentiality. Typical types of advisers are described below. You should refer to your faculty's section of this publication for additional advising information specific to your degree program. Note that some academic matters require approval of more than one adviser, e.g., the faculty adviser and the department/school academic adviser.

Faculty Advisers are normally located in the Student Affairs Office of each faculty and are available throughout the calendar year.

Faculty advisers:

- Are experts in the rules, regulations, and requirements pertaining to specific degree programs.
- Provide ongoing advice and guidance on program selection, course registration, credit load, deadlines, and majors and minors.
- Offer help managing academic situations during periods of personal, financial, or medical difficulties, by working with you to identify various possibilities and strategies for making informed decisions.
- Communicate with other advisers within the University and, with your permission, serve as a direct link to other University resources.

- Offer support, guidance and appropriate referral to help you manage academic situations during periods of personal, financial, or medical difficulties, and identify various possibilities and strategies for making informed decisions.

Department/School Academic Advisers are normally located closer to the offices of professors in your program and may only be available during specific times of the year (e.g., prior to registration for the next session or during the add/drop period) or during regularly scheduled office hours. If you are completing a major or minor in more than one unit, you will likely have an adviser in each unit. The departmental academic adviser may be either a professor or a member of the administrative

Service Point Location
3415 McTavish Street (corner Sherbrooke)
Montreal, QC
H3A 1Y1

Opening hours:
Monday to Friday, 9:30 a.m. - 5:00 p.m.
Telephone: 514-398-7878
Email for current students:

.

Email for applicants/prospective students:

.

4.3 Support for Students: Office of the Dean of Students

The Dean and the Associate Dean of Students coordinate and promote initiatives concerned with important aspects of the student experience, such as advising, academic integrity, student discipline, student recognition programs, and outreach to families, the McGill community and the broader local community.

William and Mary Brown Student Services Building
3600 McTavish Street, Suite 4100
Montreal, QC H3A 1Y2

For information, contact (Dean/Associate Dean):

Telephone: 514-398-4990
Email: deanofstudents@mcgill.ca
Website:

4.4 Student Services

McGill offers a full range of student services and resources that support your life, learning, personal and academic achievements.

4.4.1 Office of the Executive Director, Services for Students

William and Mary Brown Student Services Building
3600 McTavish Street, Suite 4100
Montreal, QC H3A 1Y2

For information, contact:
Telephone: 514-398-3825
Website:

The Executive Director, Services for Students (EDSS), coordinates all student services at McGill to help promote student success and well-being. The EDSS is available to provide assistance and/or information on almost all aspects of non-academic student life. Concerns of an academic nature are directed to the proper individual, office or department. Funding is also available for projects, initiated by students and/or staff, that enhance student life and learning.

4.4.2 Student Services – Downtown Campus

Unless otherwise indicated, all Student Services on the Downtown Campus are located in the William and Mary Brown Student Services Building, 3600 McTavish Street, Montreal, Quebec, H3A 1Y2.

A list of services available is given below. For further information, see the Student Services website:

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Student Services:

Brown Student Services Building, suite 4100
3600 McTavish Street
Montreal, Quebec, H3A 1Y2
General Information: 514-398-8238
Website:

Career Planning Service (CaPS): Provides career education, guidance, and individual advising to help you in your search for permanent, part-time, or summer jobs and internships.

Brown Student Services Building, Suite 2200
Telephone: 514-398-3304
Email: careers.caps@mcgill.ca
Website:

Chaplaincy Service: Concerned with the spiritual and mental well-being of all students.

Brown Student Services Building, Suite 4400
Telephone: 514-398-4104
Email: chaplaincy@mcgill.ca
Website:

Counselling Service: Assists with psychological, emotional, and interpersonal issues as well as vocational and academic concerns.

Brown Student Services Building, Suite 4200
Telephone: 514-398-3601
Email: counselling.service@mcgill.ca
Website:

First Peoples' House: Fosters a sense of community for Aboriginal students studying at McGill.

3505 Peel Street
Telephone: 514-398-3217
Email: firstpeopleshouse@mcgill.ca
Website:

First-Year Office: Helps ease the transition of all students new to McGill. Coordinates "Discover McGill", a one-day, campus-wide University and faculty orientation.

Brown Student Services Building, Suite 2100
Telephone: 514-398-6913
Email: firstyear@mcgill.ca
Website:

Health Services and Dental Clinic: Provides access to experienced physicians, nurses and health educators who offer health services and information in a confidential atmosphere. Also operates a laboratory offering a wide array of testing, and a dental clinic.

Brown Student Services Building, Suite 3300
Telephone: 514-398-6017
Website:

International Student Services: Offers support to international students on non-academic matters (immigration, health insurance, etc.), runs a Buddy Program and an orientation program.

Brown Student Services Building, Suite 3215
Telephone: 514-398-4349
Email: international.students@mcgill.ca
Website:

Mental Health Service: A psychiatric clinic that offers easily accessible treatment for mental health problems.

Brown Student Services Building, Suite 5500
Telephone: 514-398-6019
Website:

Scholarships and Student (Financial) Aid Office: Provides assistance in the form of loans, bursaries, and Work Study programs to students requiring financial aid.

Brown Student Services Building, Suite 3200
General Information: 514-398-6013/6014
Telephone: 514-398-4807 (Scholarships)
Email: student.aid@mcgill.ca
Website:

Office for Students with Disabilities: Coordinates services to meet the needs of students with disabilities.

Brown Student Services Building, Suite 3100
Telephone: 514-398-6009
TDD: 514-398-8198
Email: disabilities.students@mcgill.ca
Website:

Tutorial Service: Sponsors an extensive tutorial program for students.

Brown Student Services Building, Suite 4200
Telephone: 514-398-6011
Email: tutoring.service@mcgill.ca
Website:

4.4.3 Student Services – Macdonald Campus

Student Services at the Macdonald Campus offers a range of non-academic services. All Student Services, whether at the Macdonald or Downtown campus, fall under the direction of the Office of the Executive Director, Services for Students. For detailed information, please visit our website at
, and the main Student Services website:
.

Macdonald Campus Student Services Office
Centennial Centre, Room CC1-124
21,111 Lakeshore Road
Telephone: 514-398-7992
Fax: 514-398-7610
Email: stuserv.macdonald@mcgill.ca

Career Planning Service (CaPS): Assists you in your career development and search for permanent, part-time, and summer jobs by providing workshops, individual advising, a comprehensive job posting service, Career Fairs and a Career Resource Centre.

Telephone: 514-398-7582
Website:
Email: caps.macdonald@mcgill.ca

Counselling Service: Offers confidential counselling for personal, social, emotional, vocational and academic issues, among others. Appointments are required.

Telephone: 514-398-7992

Health Service: Offers health services in a confidential environment for a variety of health-related issues including general check-ups, STI testing as well as routine and travel vaccinations. Appointments are available with our Nurse and Doctor.

Telephone: 514-398-7992

Off-Campus Housing: Maintains online listings of available off-campus student housing. McGill ID and Minerva PIN required to access the listings.

Telephone: 514-398-7992
Website:

Student (Financi al) Aid Office: Information and assistance is available for all students concerning government aid programs (includes all Canadian provinces), McGill Loans and Bursaries, and the Work Study Program. A Loan Administrator visits the centre every Wednesday to help students with specific financial concerns.

Telephone: 514-398-7992

Chaplaincy Service: Offers two support programs: The Winter Coat Project provides students with slightly used winter jackets and accessories. The McGill Student Pare nts' Network (MSPN) provides support for students with children, to help them succeed in their studies.

The Centennial Centre also provides international students with their mandatory Blue Cross Health Insurance cards, and coordinates midterm examinations for students registered with the Office for Students with Disabilities.

4.4.4 Ombudsperson for Students

The Office of the Ombudsperson for students offers confidential, informal, independent, and neutral dispute resolution services to all members of the student community by providing information, advice, intervention and referrals.

The mandate of the Ombudsperson at McGill University is to intervene at the beginning of the complaint process, and to attempt to resolve issues informally before they proceed to more formal processes. To learn more about the role and scope of the Ombudsperson for Students, visit the University Secretariat website at:
to consult the mandate of the Office of the Ombudsperson for Students.

Office of the Ombudsperson
3610 McTavish (above Dr. Penfield)
Main Floor, Suite 14
Telephone: 514-398-7059 (for an appointment)
Website:

4.4.5 Extra-Curricular Activities

There are over 250 activities, clubs and services that students may join. These include international clubs; religious groups; political clubs; communications groups such as Radio McGill (CKUT), the McGill Tribune, and the McGill Daily; and some 50 miscellaneous groups (e.g., science clubs; literary, theatrical and musical societies; a chess club; and the McGill Outdoors Club).

The University Centre, 3480 McTavish Street, provides club rooms for these activities in a four-storey building with cafeterias, a ballroom, lounges and an experimental theatre. Activities for graduate students are centred in David Thomson House at 3650 McTavish Street. On the Macdonald Campus, facilities are located in the Centennial Centre. Refer to the Faculty of Agricultural and Environmental Sciences section in the Programs, Courses and University Regulations publication available at
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4.4.6 Bookstore

The McGill University Bookstore stocks new and used textbooks, a full range of books for the academic and professional community, stationery supplies, and McGill insignia clothing and gift items. Visit the Bookstore website or in person to sign up for email reminders so you are the first to know about services such as used textbook buy-back and other events.

3420 McTavish Street
Telephone: 514-398-7444
Website:

Macdonald Bookstore
Centennial Centre
Telephone: 514-398-8300
Website:

4.4.7 Computer Store

The McGill Computer Store, located on the second floor of the University Bookstore, sells a full range of computer h4(.Owae, seoft)]TJ -13.83 0 0

4.6 Athletics & Recreation

Downtown Campus

Department of Athletics & Recreation
Offers a wide range of facilities, activities, and equipment. Facilities include a gymnasium, fully-equipped fitness centre, varsity weight room, pool, arena, Fieldhouse, stadium, indoor & outdoor running tracks and tennis courts, squash & racquetball courts, spinning, dance & martial arts studios, and various playing fields.

McGill students can participate in instructional, recreational, intramural and intercollegiate activities, as well as sports clubs. There are nominal fees for instructional courses and membership to the Fitness Centre.

McGill Sports Complex
475 Pine Avenue West
Telephone: 514-398-7000
Email: perry.karnofsky@mcgill.ca (recreational sports) or lisen.moore@mcgill.ca (intercollegiate sports)
Website:
Mobile Website:
Facebook:
Twitter:

Macdonald Campus

Athletics & Recreation
Offers a wide range of facilities, activities, and equipment, free of charge. Facilities include a gymnasium, weight room (with fitness trainers on hand four evenings per week), arena, tennis courts, playing fields and large expanses of green space. Students can participate in instructional, recreational, intramural and intercollegiate activities. There are nominal fees for instructional courses.

Athletics offices are located in the Stewart Athletic Complex, just west of the Centennial Centre.

Stewart Athletic Complex
Telephone: 514-398-7789
Website:

4.7 For Your Information Technology (IT) Needs

McGill's IT Services website is your one-stop shop for all central IT services at McGill. Visit to:

- Find details on all IT services, including available training and support. Services are organized by categories such as “Telephone, Network and Wireless”.
- Search the McGill IT Knowledge Base for FAQs and supporting articles on all IT services. Search by keywords such as “myMcGill”, or by specific article number.
- Send us your feedback or get help on an IT issue.

Wireless network. Log in to the Wireless network using your McGill Username and McGill Password.

Virtual Private Network (VPN): If you connect to the Internet with an Internet Service Provider (ISP), you need to establish a VPN connection to access McGill restricted sites and resources (e.g., Library databases). Connect by VPN using your McGill Username and McGill Password. For instructions on setting up a VPN connection, search the IT Knowledge Base at .

McGill Residences Telecommunications: For students living in McGill Residences and McGill Off-Campus Residences, there is REZ Voice and Data service (wired and wireless). For more information search the IT Knowledge Base at .

Computer Labs: Many faculties and departments offer their students computer labs. For lab locations, computer availability and software/peripheral availability, see .

Connectivity@McGill iCare Clinic: Attend this free, hands-on clinic and learn how to configure your computer to connect to the Internet via wireless or modem, and how to set up a VPN connection. Find out how to register for IT Training at .

the world, Egyptian and classical antiquities, and artifacts from Central Africa. The Museum also houses research laboratories and classrooms.

The Museum welcomes McGill students and staff to visit its permanent exhibit, which presents the history of life through the ages illustrated by material from Quebec and neighbouring regions, as well as displays that feature the mineral and mollusc collections. The Museum also features an ethnology gallery devoted to cultures throughout the world, including ancient Egypt, classical Greece and Rome, Asia, and Africa.

859 Sherbrooke Street West
Telephone: 514-398-4086
Email: redpath.museum@mcgill.ca
Website:

4.9.3.2 McCord Museum of Canadian History

The McCord Museum houses one of the finest historical collections in North America. It possesses some of Canada's most significant cultural treasures, including the most comprehensive collection of clothing - comprising over 16,000 garments or accessories - made or worn in Canada; an extensive collection of First Nations artifacts - the most important of its kind in Quebec with a corpus of over 13,000 objects from across Canada; and the renowned Notman Photographic Archives, which contain over one million historical photographs and offers a unique pictorial record of Canada from pre-Confederation to the present. The McCord also houses paintings by renowned artists such as Théophile Hamel, Cornelius Krieghoff, James Pattison Cockburn and George Heriot. The Museum's Textual Archives include some 185 linear metres of documents relating to Canadian history. Finally, the McCord's website ( ) features award-winning virtual exhibitions, innovative learning resources and a vast, searchable database of information on the Museum's collections.

Exhibitions at the McCord provide innovative interpretations of the social and cultural history of Montreal, Quebec and Canada. In addition to guided tours, school programs, cultural activities and lectures, the McCord offers a range of services including the Museum Café and boutique.

Researchers are welcome by appointment.

690 Sherbrooke Street West
Telephone: 514-398-7100
Email: info@mccord.mcgill.ca
Website:

4.9.3.3 Lyman Entomological Museum and Research Laboratory

Located on the Macdonald Campus, this institution is the insect collection and systematic entomology laboratory of McGill University. The collection houses 2.8 million specimens of insects and other arthropods, making it the second largest insect collection in Canada, and the largest university insect collection in the country. The Lyman Museum is not generally open to the public since its main functions are research and teaching, not exhibitions. However, tours are available by appointment to interested parties.

Telephone: 514-398-7914
Website:

4.9.3.4 Other Historical Collections

In addition to the McGill museums, there are other collections and exhibits of a specialized nature, ordinarily open only to students. For access, contact the appropriate department. These include the Medical Museum.

The Medical Museum is a repository of material -.040259 Tf6in

McGill University Genom e Quebec Innovation Centre
740 Doctor Penfield Avenue, Montreal, QC H3A 1A4
Completed fall 2002, the six-storey structure was constructed to help meet the critical demand for modern and cross-disciplinary research space. The Centre is shared by seven groups: the Montreal Genome Centre, the Montreal Proteomics Centre, the Genome Quebec Expertise Centre, the Mass Spectrometry Unit, the

The Montreal Ch est Institute
3650 St-Urbain
Montreal, Quebec
H2X 2P4
Telephone: 514-934-1934

The Lachine Campus
650 16th Avenue
Lachine, Quebec
H8S 3N5
Telephone: 514-634-2351

Each year the MUHC receives almost 700,000 ambulatory visits (clinics only), 40,000 in-patient stays, and trains over 600 residents and 300 clinical fellows, as well as 700 undergraduate medical students and 400 foreign students. In addition, the MUHC Nursing Department and the McGill School of Nursing train nearly 200 student nurses, as well as nurses pursuing graduate degrees.

The MUHC has close to 14,000 healthcare and other personnel working within the organization's seven clinical missions – The Montreal Children's Hospital, Medicine, Surgery, Neurosciences, Mental Health, Women's Health and Cancer Care.

The Research Institute of the MUHC is a world-renowned biomedical and healthcare hospital research centre. The Institute is a major training and teaching centre to over 1,200 graduate students and 250 postdoctoral fellows. It is a key contributor to an environment of learning that permeates the hospitals. Operating at the forefront of knowledge, innovation and technology, it is inextricably linked to the clinical programs of the MUHC, ensuring that patients benefit directly from the latest research-based knowledge.

The MUHC is currently engaged in a three-campus redevelopment project, which involves the modernization of the Montreal General Hospital (the Mountain Campus), renovations to the Lachine Campus and the construction of a new facility at the Glen Campus. The New MUHC will support our continued excellence in patient care, teaching and research, and will contribute to the transformation of health care for generations to come. For more information on the MUHC, visit .

There are three other principal teaching hospitals:

Jewish General Hospital is located at 3755 Côte Ste-Catherine, Montreal, QC H3T 1E2.

Since 1934, the Jewish General Hospital has served patients from diverse religious, linguistic and cultural backgrounds in Montreal, throughout Quebec and beyond. As one of the province's largest acute-care hospitals, this 637-bed McGill University teaching hospital admits nearly 25,000 patients per year, while handling approximately 572,000 outpatient visits, 67,000 emergency visits and 4,500 births. The JGH is widely recognized for excellence in various specialties, including oncology at the Segal Cancer Centre, cardiology, neonatology, orthopedics, family medicine, aging and emergency medicine. As a result, the hospital has been designated by the government of Quebec as one of Montreal's five major service centres; a provincial centre for high-risk obstetrical and neonatal care; and a breast referral and investigation centre. Treatment is provided by approximately 650 affiliated doctors many of whom have teaching appointments at McGill University, as well as 200 medical residents per year, together with nursing and a wide range of allied health services. The Jewish General Hospital carries out more than 22% of the training for McGill's Faculty of Medicine and is home to several of the University's programs, including the McGill AIDS Centre, the McGill Centre for Translational Research in Cancer, the McGill Head and Neck Surgery and Oncology Program, and the McGill Menopause Clinic. The hospital's Lady Davis Institute for Medical Research is acknowledged as a world leader in many fields of investigation, including cancer (the Terry Fox Molecular Oncology Group), aging (the Bloomfield Centre for Studies in Aging), epidemiology (the Centre for Clinical Epidemiology and Community Studies), nursing (the Centre for Nursing Research), AIDS, cardiovascular disease, genetics, emergency medicine, nephrology, and the psychosocial aspects of illness. The outstanding quality of this work has often enabled the Lady Davis Institute to attract more funding per researcher than any other hospital affiliated research institution in Quebec.

More information is available at .

St. Mary's Hospital Center is located at 3830 Lacombe Avenue, Montreal, QC H3T 1M5.

St. Mary's is an acute-care specialized hospital with 316 adult beds and 65 bassinets. About 3,600 babies are delivered annually at the Hospital. There is a progressive and active Family Medicine Centre recognized for its teaching. The Emergency Department is very busy and supervised by a staff physician 24 hours per day. The Hospital also provides numerous highly specialized services such as renal dialysis, oncology, organized geriatric and psychogeriatric, nuclear medicine, C.T. scanning services as well as MRI exams. There are approximately 49,000 out-patient clinic visits, 5,000 procedures through the surgical day center, and over 15,000 patient admissions, in addition to ambulatory care visits, annually. The Hospital is noted for its devotion to patients, motivation to the achievement of excellence, and good spirit.

Douglas Mental Health University Institute is located at 6875 LaSalle Boulevard, Borough of Verdun, Montreal, QC H4H 1R3.

Founded in 1881, the Douglas Mental Health University Institute has a triple mission of care, research, and teaching. A member of the McGill Integrated University Health Network (RUIS McGill) and affiliated with the World Health Organization, it offers hospitalization and extensive out-patient ultraspecialized services.

The Hospital provides child and adolescent, adult, and geriatric clinical services, and is dedicated to treating patients in the least restrictive manner possible, with a major focus on rehabilitation and successful reintegration into the community. It offers training for residents in psychiatry, as well as for medical and paramedical students from a wide range of disciplines. The Douglas Institute is the second largest research centre in mental health in the country, with a team of over 60 scientists and clinical researchers and 180 university students. This team is devoted to making better sense of the causes of mental disorders – whether genetic, environmental, cultural or social – as well as developing diagnostic tools, treatments and prevention methods. Also, the Douglas Institute Research Centre is home to McGill University centres in schizophrenia, aging and suicide as well as the Montreal Pan American Health Organization/World Health Organization Collaborating Centre for Reference and Training in Mental Health, which offers consultation services, research and teaching programs here and abroad.

HOSPITALS AFFILIATED WITH MCGILL UNIVERSITY

The following centres and hospitals have been approved by, and have contracted with, McGill University for participation in teaching and research in one or more departments and services:

CSSS de Gatineau
777 boulevard de la Gappe, Gatineau, QC J8T 8R2

Jewish Rehabilitation Hospital
3205 Place Alton Goldbloom, Laval, QC H7V 1R2

Lakeshore GTw [(nF -.0629 Tw [(the) -1.1185d)7.teachingersi